

Operations Committee

Schedule	Thursday 11 November 2021, 4:30 PM — 6:30 PM GMT
Venue	Remotely via MS Teams
Organiser	Governance and Regulation team

Agenda

4:30 PM	1. Welcome and introductions Verbal - Presented by Peter Styche and Noel Sharpe	(15 mins)
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4:45 PM	2. Apologies for absence Verbal - Presented by Peter Styche	(5 mins)
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| | 3. Confirmation of quorum (5 Committee members)
- Quorum does not include co-optees
- Quorum must include a Group Board member
- Chair will always be a full (not co-opted) member of the Group Board
- Voting members of the Committee must not include the Board Chair or any Executives
Verbal - Presented by Peter Styche | |
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| | 4. Declarations of interest
Verbal - Presented by Peter Styche | |
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| | 5. Minutes from previous meeting held 12 August and 19 October 2021
For Approval - Presented by Peter Styche | |
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| | 6. Confirmation of written resolutions
- Anti-social behaviour policy
- Safeguarding policy
- Minutes of meeting held 27 May 2021
For Information - Presented by Peter Styche | |
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| | 7. Matters arising and action notes from previous meetings
For comment - Presented by Peter Styche | |
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4:50 PM	8. Group Deputy CEO's update/Chair's update from Group Board Verbal - Presented by Noel Sharpe and Peter Styche	(10 mins)
5:00 PM	9. Customer Health & Safety update - Introduction to the new Building Safety Manager, Amy Wunderley Verbal - Presented by Noel Sharpe	(10 mins)
	10. Board Co-optee and Operations Committee Members coming to end of 1st term of office For Approval - Presented by Tina Cunliffe	
5:10 PM	11. Group health, safety & wellbeing policy statement AND policy (employees, customers and visitors) Presented by John Radcliffe For comment	(10 mins)
5:20 PM	12. Annual safeguarding report 2020/21 Presented by Tracey Pearson For Information	(10 mins)
5:30 PM	13. Group compensation and redress policy Presented by Warren Brierley For Approval	(10 mins)
5:40 PM	14. Quarter 2 2021/22 Operations Committee performance report For comment - Presented by Caroline Fraser and Vicki Powell	(30 mins)
6:10 PM	15. Update on Scrutiny - to include an update on the resident voices panel and branding Verbal - Presented by Tracey Bailey and Caroline Fraser	(5 mins)
6:15 PM	16. Forward planning timetable For comment - Presented by Governance and Regulation team	(5 mins)
	17. Any other business Verbal - Presented by Peter Styche	

18. Any new risks identified and assurance provided to members from agenda items to share with Group Board
Verbal - Presented by Peter Styche

19. Reports for presenting to Group Board

- Operations Committee feedback report to Group Board
- Quarter 2, 2021/22 Operations Committee performance report
- Group health and safety policy statement (employees, customers and visitors) (BH/Arcon)
- Board Co-optee and Operations Committee Members coming to end of 1st term of office

Verbal - Presented by Peter Styche

20. Key messages to communicate to Committees/ subsidiaries/ staff
Verbal - Presented by Peter Styche

21. Reflections on the meeting
Verbal - Presented by Peter Styche

22. Date and time of next meetings:
Development session - Thursday 2 December 2021 @ 5pm
Development session - Thursday 13 January 2022 @ 5pm
Business meeting - Thursday 10 February 2022 @ 5pm
For Information - Presented by Peter Styche

INFORMATION ITEMS

23. Operations Committee effectiveness of governance action log
For Information

24. Environmental sustainability strategy annual update
For Information

25. Regulatory compliance action plan
For Information
