

# Meeting of the Shareholders of Bolton at Home followed by Group Board

<b>Schedule</b>	Thursday 18 November 2021, 5:00 PM — 7:00 PM GMT
<b>Venue</b>	Virtual via MS Teams
<b>Organiser</b>	Governance and Regulation team

## Agenda

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5:00 PM MEETING OF THE SHAREHOLDERS OF BOLTON AT HOME (5 mins)  
Presented by Ian Munro

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Confirm the meeting is quorate  
Presented by Ian Munro

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Approve the minutes of the AGM held 17 November 2020  
Presented by Ian Munro

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Receive the report of Directors and the audited accounts for the year ended 31 March 2021  
Presented by Ian Munro

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Re-appoint BDO as Group External Auditors  
Presented by Ian Munro

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Note the continuation of appointments of Mike Corfield, Kate Challender, Bill Gill, Bernadette Eckersley-Fallon, Ibrahim Ismail, Amanda Moat, Ian Munro, Cath Owston, Matt Roberts, Peter Styche and Saeed Atcha (co-optee) of the Society's registered office (pursuant to Rules D14-17 of the Society's rules)  
Presented by Ian Munro

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### BOLTON AT HOME GROUP BOARD

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5:05 PM 1. Apologies for absence (10 mins)  
Verbal - Presented by Ian Munro

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2. Confirmation of quorum (quorum 4 which does not include co-optees)

Verbal - Presented by Ian Munro

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3. Declarations of interest

Verbal - Presented by Ian Munro

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4. Minutes of previous meetings held 23 September and 1 November 2021

For Approval - Presented by Ian Munro

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5. Matters arising and action notes from previous meetings

For comment - Presented by Ian Munro

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6. Confirmation of written resolutions

For Information - Presented by Tina Cunliffe

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7. MEMBERS ARE REQUESTED TO COMMENT ON THIS SECTION OF THE AGENDA BY 11AM ON 17 NOVEMBER 2021

Feedback from Committee and Subsidiary meetings held since last Group Board (discussion at the meeting upon request only)

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- 7.1. Maxmedia Board held 7 October 2021
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- 7.2. Group Development Committee held 18 October 2021
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- 7.3. Stonecross Homes Board held 18 October 2021
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- 7.4. R-haus Board held 20 October 2021
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- 7.5. Arcon Board held 21 October and 9 November 2021
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- 7.6. Starts with you Board held 2 November 2021
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- 7.7. Group Governance Committee held 3 November 2021

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7.8. BH HR Committee held 3 November 2021

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7.9. Group Audit & Risk Committee held 4 November 2021

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7.10. Operations Committee held 11 November 2021

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5:15 PM 8. Group CEOs update (15 mins)  
Verbal - Presented by Jon Lord

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5:30 PM 9. Update on Greenworks project and refinancing options (10 mins)  
Verbal - Presented by Noel Sharpe and Edward Mellor

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5:40 PM 10. Group response to climate change strategy (15 mins)  
Presented by Boe Haslam  
For Approval

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5:55 PM 11. Strategic performance report to Board quarter 2 2021/22 (15 mins)  
For Approval - Presented by Caroline Fraser

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12. Commercial subsidiaries performance report to Group Board quarter 2 2021/22  
For Approval - Presented by Caroline Fraser

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13. Group health and safety report quarter 2 2021/22  
For Approval - Presented by Caroline Fraser

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6:10 PM 14. Financial monitoring report quarter 2 2021/22 (10 mins)  
For Approval - Presented by Alison Foster

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6:20 PM 15. Moor Lane and Bolton Town Centre redevelopment (10 mins)  
For Approval - Presented by Dominic Conway

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6:30 PM 16. Revised R-haus business plan (10 mins)  
For Approval - Presented by Edward Mellor

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6:40 PM 17. MEMBERS ARE REQUESTED TO COMMENT ON THIS SECTION OF THE AGENDA BY 11AM ON 16 AUGUST 2021 (5 mins)

To be approved as one item at the meeting (discussion at the meeting upon request only)

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17.1. Nominations to Boards/Committees/Subsidiaries  
For Approval - Presented by Tina Cunliffe

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17.2. Board Co-optee and Operations Committee Members coming to end of 1st term of office  
For Approval - Presented by Tina Cunliffe

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17.3. Group development programme quarter 2 2021/22  
For comment - Presented by Dominic Conway

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17.4. Arcon new operating model  
For Approval - Presented by Ian Ankers and Claire Morris

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17.5. Group Board's next meeting - draft agendas  
For comment - Presented by Governance and Regulation team

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6:45 PM 18. Key messages to communicate to Committees/Subsidiaries/staff, including publicity requests (5 mins)  
Verbal - Presented by Ian Munro

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19. Any health and safety issues/new risks identified from the meeting  
Verbal - Presented by Ian Munro

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20. Reflections on the meeting, eg. appropriateness of agenda/quality of papers/quality of discussion and debate/behaviours, etc.  
Verbal - Presented by Ian Munro

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21. Date and time of next meetings:  
- Group strategy day Friday 3 December 2021  
- Business meeting Monday 21 February 2022 @ 5pm  
Verbal

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Corporate risk register  
For Reference

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