

Bolton at Home Group Board

Schedule	Monday 28 March 2022, 5:00 PM — 7:00 PM BST
Venue	Virtual via MS Teams
Organiser	Governance and Regulation team

Agenda

- | | | |
|---------|---|-----------|
| 5:00 PM | 1. Apologies for absence
Verbal - Presented by Ian Munro | (10 mins) |
| | 2. Confirmation of quorum (quorum 4 which does not include co-optees)
Verbal - Presented by Ian Munro | |
| | 3. Declarations of interest
Verbal - Presented by Ian Munro | |
| | 4. Minutes of previous meeting held 21 February 2022
For Approval - Presented by Ian Munro | |
| | 5. Confirmation of written resolutions - none since last meeting
For Information - Presented by Tina Cunliffe | |
| | 6. Feedback from Boards and Committees
For comment | |
| | 6.1. Arcon Board held 1 March 2022 | |
| | 6.2. BH HR Committee held 14 March 2022 | |
| 5:10 PM | 7. Group CEO update
Verbal - Presented by Jon Lord | (10 mins) |
| 5:20 PM | 8. Proposed list of indicators for the group registered providers performance and health & safety reports to Group Board for 2022/23
For Approval - Presented by Caroline Fraser | (15 mins) |

5:35 PM 9. Refinancing update (15 mins)
Presented by Edward Mellor and Savills
For Approval

5:50 PM 10. Bolton at Home budget 2022/23 (15 mins)
For Approval - Presented by Edward Mellor

6:05 PM 11. Acquisition of affordable housing through a section 106 (10 mins)
agreement at Lee Hall, Westhoughton
For Approval - Presented by Dominic Conway

6:15 PM 12. Governance review 2021/22 - Outcomes from the (10 mins)
recruitment process
For Approval - Presented by Tina Cunliffe

13. Board members' annual declarations of interest and review
of declarations of interest form
For Approval - Presented by Tina Cunliffe

6:25 PM 14. MEMBERS ARE REQUESTED TO COMMENT ON THIS (5 mins)
SECTION OF THE AGENDA BY 11AM ON FRIDAY 25
MARCH 2022
To be approved as one item at the meeting (discussion at
the meeting upon request only)

14.1. IT acceptable use policy
Darren Richards
For Approval

14.2. Group health and safety policy statement (employees,
customers and visitors)
Alastair Brock
For Approval

14.3. Gender pay gap reporting 2021/22
Lubna Taj Malik
For Approval

14.4. Ethnicity pay gap report 2021/22

Lubna Taj Malik
For Approval

6:30 PM 15. Key messages to communicate to Committees/Subsidiaries/staff, including publicity requests (5 mins)
Verbal - Presented by Ian Munro

16. Any health and safety issues/new risks identified from the meeting
Verbal - Presented by Ian Munro

17. Reflections on the meeting, eg. appropriateness of agenda/quality of papers/quality of discussion and debate/behaviours, etc.
Verbal - Presented by Ian Munro

18. Date and time of next meeting (Coterminous Board)
Tuesday 24 May 2022
Verbal - Presented by Ian Munro

6:35 PM 19. Group CEO recruitment (10 mins)
Verbal - Presented by Lubna Taj

Matters arising from previous meeting
