

Bolton at Home Group Board

Schedule	Wednesday 12 February 2020, 5:00 PM — 7:30 PM GMT
Venue	Old Lords room, 98 Waters Meeting Road, Bolton BL1 8SW
Organiser	Governance and Regulation team

Agenda

5:00 PM	Director's presentation: Technical Services Presentation - Presented by Paul Taylor	1
5:30 PM	1. Apologies for absence Verbal - Presented by Ian Munro	2
	2. Confirmation of quorum Verbal - Presented by Ian Munro	3
	3. Declarations of interest Verbal - Presented by Ian Munro	4
	4. Minutes of previous meeting held 16 January 2020 For Approval - Presented by Ian Munro	5
	5. Matters arising and action notes from previous meetings For comment - Presented by Ian Munro	15
5:40 PM	6. Subsidiary business plans For Approval - Presented by Edward Mellor	20
6:00 PM	7. Intragroup contagion risk report Presented by Tina Cunliffe	61
	8. Intragroup agreements (Maxmedia, R-haus, Starts with you and Stonecross) For Approval - Presented by Tina Cunliffe	62
6:15 PM	9. Proposed list of Indicators for the Group registered providers report (performance and health & safety) to Group Board for 2020/21 Presented by Caroline Fraser For Approval	131

	10. Strategic performance report to Board quarter 3 2019/20 (BH and Arcon) Presented by Caroline Fraser For comment	144
	11. Subsidiaries performance report to Parent Board quarter 3 2019/20 Presented by Caroline Fraser For comment	159
	12. Group health and safety report Presented by Caroline Fraser For comment	160
6:35 PM	13. Policies and strategies: a) Group health and safety policy (employees, customers and visitors) - presented by Paul Taylor b) Wellbeing strategy - presented by Tony Albanese c) Business planning, risk and assurance framework - presented by Edward Mellor d) Rent setting policy - presented by Edward Mellor e) Information governance policy framework - presented by Lisa Charles For Approval	161
6:55 PM	14. Shared ownership and RTB / RTA sales update for Bolton at Home and Arcon For Approval - Presented by Dominic Conway	306
	15. Development delegations and approvals For Approval - Presented by Dominic Conway	317
	16. Development financial assumptions and parameters For Approval - Presented by Dominic Conway	323
7:10 PM	17. Business plan assumptions For Approval - Presented by Edward Mellor	331
	18. Fees and charges 2020/21 For Approval - Presented by Edward Mellor	347
	19. Financial monitoring report quarter 3 2019/20 For Approval - Presented by Edward Mellor	358

7:20 PM	20. Confirmation of written resolutions For Information - Presented by Tina Cunliffe	387
	21. Forward planning timetable For comment - Presented by Deborah Thompson	388
7:25 PM	22. Feedback from Committee and Subsidiary meetings held since last Group Board on matters of significance a) R-haus Living Limited - 21 January 2020 b) Transitional Task & Finish Group - 21 January 2020 c) Maxmedia Communications Limited - 24 January 2020 d) Stonecross Homes Limited/Group Development Committee - 28 January 2020 e) Starts with you Limited - 4 February 2020 f) Arcon Housing Association Limited - 4 February 2020 Verbal	392
	23. Group CEO's update Verbal - Presented by Jon Lord	393
	24. Key messages to communicate to Committees/Subsidiaries/staff, including publicity requests Verbal	394
	25. Any health and safety issues/new risks identified from the meeting Verbal	395
	26. Reflections on the meeting Verbal	396
	27. Date and Time of next meeting - Thursday 26 March 2020 @ 5pm Verbal	397
	28. Group risk register For Reference	398
	29. Performance indicator definitions 2019/20 For Reference	418