

Bolton at Home Group Board

Schedule	Thursday 21 May 2020, 5:00 PM — 7:00 PM BST
Venue	Virtual via MS Teams
Organiser	Governance and Regulation team

Agenda

5:00 PM	1. Apologies for absence Verbal - Presented by Ian Munro	1
	2. Confirmation of quorum Verbal - Presented by Ian Munro	2
	3. Declarations of interest Verbal	3
	4. Minutes of previous meeting held 26 March 2020 For Approval - Presented by Ian Munro	4
	5. Matters arising and action notes from previous meetings For comment - Presented by Ian Munro	20
	6. Feedback from Committee and Subsidiary meetings held since last Group Board on matters of significance:	24
	6.1. R-haus Board held 21 April 2020	25
	6.2. Maxmedia Board held 28 April 2020	29
	6.3. BH HR Committee held 29 April 2020	33
	6.4. Starts with you Board held 5 May 2020	36
	6.5. Group Audit & Risk Committee held 7 May 2020	39
	6.6. Stonecross Board/Group Development Committee held 11 May 2020	42
	6.7. Arcon Board held 12 May 2020	45

5:15 PM	7. Group CEOs update Verbal - Presented by Jon Lord	48
5:30 PM	8. Targets for the PIs in the 2020/21 Group registered providers strategic performance and health & safety reports to Group Board For Approval - Presented by Caroline Fraser	53
	9. Strategic performance report to Board quarter 4 2019/20 (Bolton at Home & Arcon) For comment - Presented by Caroline Fraser	72
	10. Subsidiaries performance report to Group Board quarter 4 2019/20 For comment - Presented by Caroline Fraser	110
	11. Group health and safety report For comment - Presented by Caroline Fraser	124
5:50 PM	12. Group financial monitoring quarter 4 2019/20 For Approval - Presented by Joan Wyatt	139
6:00 PM	13. Group development update report For comment - Presented by Dominic Conway	169
	14. Group sales update report For comment - Presented by Dominic Conway	184
	15. Revision to Group financial appraisals and benchmarks For Approval - Presented by Dominic Conway	195
6:15 PM	16. Revised budget report 2020/21 For Approval - Presented by Edward Mellor	201
	17. Sensitivity and stress testing on the business plan For Approval - Presented by Edward Mellor	233
6:30 PM	18. Bolton Council nominees to BH Board For Approval - Presented by Tina Cunliffe	255
	19. Confirmation of written resolutions For Information - Presented by Tina Cunliffe	258
	20. Forward planning timetable For comment - Presented by Deborah Thompson	269

6:40 PM	21. Key messages to communicate to Committees/Subsidiaries/staff, including publicity requests Verbal - Presented by Ian Munro	273
	22. Any health and safety issues/new risks identified from the meeting Verbal - Presented by Ian Munro	274
	23. Reflections on the meeting, eg. appropriateness of agenda / quality of papers / quality of discussion and debate / behaviours, etc. Verbal - Presented by Ian Munro	275
	24. Date and Time of next meeting - Thursday 2 July 2020 @ 5pm Verbal - Presented by Ian Munro	276
	25. Group risk register For Reference	277
	26. Performance indicator definitions 2019/20 For Reference	287