

Bolton at Home Group Board

Schedule	Thursday 24 September 2020, 5:00 PM — 7:00 PM BST
Venue	Virtual via MS Teams
Organiser	Governance and Regulation team

Agenda

5:00 PM	GROW trailer: A film about people and plants Presented by Jon Lord	1
5:10 PM	1. Apologies for absence Verbal - Presented by Ian Munro	2
	2. Confirmation of quorum Verbal - Presented by Ian Munro	3
	3. Declarations of interest Verbal - Presented by Ian Munro	4
	4. Minutes of previous meeting held 17 August 2020 For Approval - Presented by Ian Munro	5
	5. Matters arising and action notes from previous meetings For comment - Presented by Ian Munro	35
	6. Feedback from Committee and Subsidiary meetings held since last Group Board on matters of significance:	39
	6.1. Operations Committee held 27 August 2020 For comment - Presented by Peter Styche and Noel Sharpe	40
	6.2. Maxmedia Board held 9 September 2020 For comment - Presented by Ian Ankers	43
	6.3. Group Audit & Risk Committee held 10 September 2020 For comment - Presented by Bill Gill, Edward Mellor and Tina Cunliffe	49

	6.4. Arcon Board held 15 September 2020 For comment - Presented by Mike Corfield and Ian Ankers	52
5:25 PM	7. Group CEOs update Verbal - Presented by Jon Lord	53
5:35 PM	8. Statistical data return (SDR) 2020 For Approval - Presented by Caroline Fraser	54
5:40 PM	9. External audit completion report 2020 DRAFT Presented by BDO For Approval	55
5:55 PM	10. Going concern For Approval - Presented by Edward Mellor	102
	11. Annual report and financial statements for period ending 31 March 2020 For Approval - Presented by Edward Mellor	130
	12. Appointment of external auditors For Approval - Presented by Edward Mellor	212
6:10 PM	13. Acquisition of affordable housing through a section 106 agreement at Bowlands Hey, Westhoughton. For Approval - Presented by Dominic Conway	215
	14. Let Us (GM Ethical Letting Agency) in partnership with Resonance For Approval - Presented by Dominic Conway	221
6:20 PM	15. Members' comments sought on the following items in advance of the meeting in order that they can be approved as one item:	225
	15.1. Internal review of the effectiveness of governance - Bolton at Home and Arcon 2020/21 For Approval - Presented by Tina Cunliffe	226
	15.2. SIRO annual compliance report	231

For Approval - Presented by Lisa Charles

	15.3. Group report on fraud losses For Approval - Presented by Edward Mellor	248
6:25 PM	16. Confirmation of written resolutions For Information - Presented by Tina Cunliffe	252
	17. Group Board forward planning timetable For comment - Presented by Deborah Thompson	257
6:30 PM	18. Key messages to communicate to Committees/Subsidiaries/staff, including publicity requests Verbal - Presented by Ian Munro	261
	19. Any health and safety issues/new risks identified from the meeting Verbal - Presented by Ian Munro	262
	20. Reflections on the meeting, eg. appropriateness of agenda / quality of papers / quality of discussion and debate / behaviours, etc. Verbal - Presented by Ian Munro	263
	21. Date and Time of next meeting - Tuesday 17 November 2020 Verbal - Presented by Ian Munro	264
	22. Group risk register For Reference - Presented by Edward Mellor	265
